**Sr. Project Manager / Scrum Master (Hybrid-Flexible Options)**

At CBS, we've built a culture where the highest goal is to empower others to accomplish more. If you’re passionate about developing your career, while helping others along the way, come join the CBS team.

CBS is hiring! We are looking for a Senior Project Manager / Scrum Master whose main responsibility is to lead software development projects in digital communications platforms. This is a superb opportunity for a strong leader that enjoys working in a fast-paced environment using new technology and solutions! Candidate must push through hurdles and ensure that the various team stays on track and meet the needs of our clients.

This role is considered hybrid, which means you’ll be assigned to a CBS office and be required to be in the office 2x a week.

Responsibilities:

* Ensure successful delivery of assigned projects and programs.
* Effectively track and report status through standardized projects plans and dashboards.
* Maintain risk register and proactively manage resolution of risks and issues; assure plans for remediation are in effect.
* Build and update project plans at detailed level.
* Resolve project and resource issues; facilitate solutions across department boundaries, supervise and communicate progress of multiple concurrent workstreams; drive a sense of importance and dedication across all projects/teams.
* Resolve inter-dependencies and facilitate cross-team communications.
* Ensure Stakeholder needs are well defined and managed.
* Facilitate/Lead all Agile ceremonies (Sprint Planning, Daily Scrum, Retrospective, Demos)
* Own Project Agile Reports such as Velocity, Trend, Release burndown, Leading indicator etc.
* Ensure Agile practices are followed, coach as needed.
* Ensure product backlog items are properly refined, clearly understood by Agile teams and are ready for upcoming sprints. Work to improve the effectiveness of backlogs.
* Ensure team tasks assignments are optimized and assigned appropriately.
* Ensure transparency and quality delivery of sprint goals.
* Ensure Agile Team understands the values and principles of Agile Scrum, drive team to continuously improve.
* Ensure alignment and understanding of vision, goals and roadmap of the product, by the Scrum Team.
* Coach Agile team to become self-organizing and cross-functional.
* Partner with project stakeholders such as Product Owner, Dev Manager, Tech Lead, QA Lead etc.

Qualifications:

* 7+ years of Scrum Master and/or Project Manager experience with a background in software development
* Experience personally managing high-complexity projects or multiple projects combined into a program with demonstrated success,
* Proficient in MS-Excel, MS Project and Jira
* Superb interpersonal skills.  Able to effectively connect with key partners at all levels.
* Consistent record for delivering results.
* PMP and Scrum Master certification is a plus.
* Bachelor’s Degree in Computer Science, Business, or equivalent subject area